

外國人委任辦理從事中階技術工作補充條款

Additional Articles of Appointing Foreigner to Handle Intermediate Technical Jobs

(以下簡稱甲方 / hereinafter referred to as “ Party A “)

(以下簡稱乙方 / hereinafter referred to as “ Party B “)

茲就甲方委任乙方辦理申請從事中階技術工作，甲乙雙方為從事中階技術工作之申請與必要之服務，確認甲方申請從事中階技術工作，符合中央主管機關之相關規定，以媒合與雇主成立聘僱關係為目的，由乙方提供執行與服務項目如下：

Party A appointed Party B to apply for handling intermediate technical job. While applying for operating intermediate jobs and necessary services, Party A has followed the politics and instructions given by competent authorities. To match and establish an employment, Party B will provide following actions and services：

第一條(執行與服務)

Article 1 (operations and services)

項次 Paragraph	執行與服務項目 Actions and services	提供服務 之人力 Workers	外國人簽名 Foreigner's Sign
1	外國人從事中階技術工作資格條件及相關規定說明。 Explain the application conditions and rules about foreigner handling intermediate technical job.	人次 persons	
2	移工轉任中階技術外國人利弊分析。 Pros and cons of foreign workers turning into intermediate skilled worker.	人次 persons	
3	中階技術外國人轉換雇主規定說明。 Explain the rules of foreign intermediate workers transferring to other employer.	人次 persons	
4	移工轉任中階技術外國人意願及希望每月薪資數額調查。 Ask the foreign worker of agreement of turning into intermediate skilled worker and willing of monthly salary.	人次 persons	
5	中階技術外國人申請永久居留規定說明。 Explain the rules of foreign intermediate workers transferring to other employer.	人次 persons	
6	中階技術工作薪資規定說明及協助與雇主協調每月薪資數額。 Explain the rules of intermediate skilled worker's salary and help the worker talk about monthly salary.	人次 persons	
7	協助、輔導外國人取得從事中階技術工作所需之專業證照、訓練課程或實作認定資格。 Support and consult the foreigner to get necessary conditions of handling intermediate technical job, such as professional license and identification of training course or execution ability.	人次 persons	

8	接受委任辦理求職登記。 Register Commissions of looking for new employees.	人次 persons	
9	安排外國人與新雇主媒合。 Arrange to match foreigners with new employer.	人次 persons	
10	協助與雇主協調返鄉休假事宜。 Help the worker talk with employer about having a vacation back home country.	人次 persons	
11	其它與從事中階技術工作有關問題諮詢。 Answer questions of intermediate technical job.	人次 persons	
12	安排申請中階技術工作之健康檢查事宜。 Arrange medical check of workers applying intermediate skilled works.	人次 persons	
13	提供中階技術工作聘僱許可申請書讓外國人及雇主簽署。 Provide employment license application of intermediate technical job to the worker and employer.	人次 persons	
14	協助申請中階技術工作聘僱許可函。 Help the worker apply for employment license of intermediate technical job.	人次 persons	
15	協助辦理中階居留證。 Help the worker apply for intermediate ARC.	人次 persons	
16	協助管制及安排聘僱期間定期健康檢查事宜。 Manage and arrange periodic medical check during employment.	人次 persons	

第二條 (合約份數)

Article 2 (numbers of this contract)

本補充條款正本壹式貳份，由甲乙雙方各執正本壹份為憑。

This additional articles document is executed in 2 counterparts, with each party to hold one as evidence.

立契約書人 Signed by :

甲方姓名 Name of party A : _____

護照號碼 Passport Number : _____

乙 方 Party B : _____

代 表 人 Representative : _____

地 址 Address : _____

中 華 民 國 年 月 日
(YYYY/MM/DD)